



TWEED COAST OUTRIGGERS Inc.

Minutes of Monthly Committee Meeting

Held at the Ivory Tavern

October 3, 2018 6.45pm

Present: (President) Tony Kent, (Treasurer) Christine Gilpin, Gert Christensen, Jane Keogh, Geraldine Lockyer

Apologies: Karen Woodford (Secretary), Rod Dawson (Vice President)

Approved of Minutes September 5, 2018

Moved by Jane Keogh and seconded by Christine Gilpin that the minutes be adopted.

Carried

Business Arising:

The Treasurer advised all members who were on the shed storage waiting list have been allocated OC1 storage sites in the container and that all fees invoiced had been paid.

Concerns relating to coaching structure were raised and as the coaching coordinator was not at the meeting and no report tabled it was resolved that the President discuss coaching structure with Rod Dawson and following this discussion meet individually with other members on the coaching panel to get input before detailing a draft coaching structure for consideration.

New Member Applications:

Noted that Charlene Povey and Bruce Musgrove who had been elected at the last meeting had now submitted correctly completed applications.

Judi Row – was elected as a Full member subject to completion of joining AOCRA.

Moved Christine Gilpin seconded Tony Kent that - new members listed above be elected

Carried

Presidents Report:

Moved by Tony Kent and seconded by Rod Dawson

Carried

Presidents report below

Facilities Improvement:

Woody is on target to complete works in the next few weeks.

Container is now ready to take members OC1 canoes
Rec we relocate Club V1 Canoes to container ASAP
Rec transfer Club racing equipment as soon as Woody has inserted Partition.

Grant application's

1. CBP17 – 2662 The funding awarded of \$20,000 was received on 29th August.
 2. CBP13 – 21582 is a grant paid and awarded in 2013 and our club has not responded to requests for information and specifically has not complied. This is making our collection of funds in grant CBP17 – 2662 more awkward – (now resolved) so we as a club need to be more diligent in future in complying with requests – otherwise future grant applications will be in jeopardy.
 3. Other grants that are available currently are:
 - a. NSW Local Sport Grant Program – closing 24 August 2018.
 - i. \$50,000 is available within the electorate with Maximum amounts available being > Sport Development \$2,000 > Community Sport Events \$5,000 > Sport Access \$5,000 > Facility Development \$20,000
 - ii. Rec we apply for Sporting Access \$5,000 to assist members with race fees and travel to > 100km to regattas
 - b. Community Sport Infrastructure (CSI) Grant – closing date 14 September 2018 supporting projects up to \$500,000 amounts available are in 3 streams < \$50,000, < \$200,000 and < \$500,000
 - i. Rec we apply for improvements for amenities – creating change rooms particularly for women and officials. Value \$50,000
 - c. For the Grant applications to be lodged we shall need to seriously consider our requirements - example
 - i. Showers x 2
 - ii. Hot water Solar
 - iii. Toilets x 2
 - iv. Change Room
 - v. Kitchen
- AOCRA SQZ – Annual Meeting
AOCRA Clubs invited to provide Kamanu Canoes for World Championships – payment of \$2,000 per Canoe to be refurbished

Purchase of New Canoes 2019 – no orders placed but discussions in pipeline

1. Kamanu OC6 – rec we place an order to receive in March 2019
2. OC2 rec by Rod Dawson that we sell 3 x OC2 leaving 2 x OC2 for training and consider purchasing 2 x new OC2 for racing

Sale of Canoes

1. Geraldine Lockyer confirmed the Dragon boat club would proceed with purchase of Zulu OC2 for \$1,850
2. Treasurer to invoice and follow up on payment.

2019 World Championships

AOCRA Clubs invited to provide Kamanu Canoes for World Championships – payment of \$2,000 per Canoe to be refurbished. Response – Resolved that TCO lodged notice with AOCRA accepting the offer.

TCO Annual Meeting 2018

Moved T Kent and Seconded C Gilpin that the AGM be held at The Ivory Hotel on Saturday 8th December at 5.00pm followed by the Xmas Party at 6.00pm

Carried

Notices of Meeting are required to be sent 21 days prior.

Nomination of Committee and Office bearers close 7 days prior to the meeting.

Blank nomination forms should be available to the membership at least 21 days prior to the meeting

Moved T Kent and Seconded J Keogh – that the secretary send a letter to all members (via email) with Meeting Agenda and including Committee nomination form by latest November 15th, 2018 – this should include the President's Annual report plus the Treasurers financial statement to 31st October, 2018 with any written comments the Treasurer wishes to make.

Carried

Treasurers Report

Moved C Gilpin and Seconded T Kent the report as tabled be adopted

Carried (refer to report attached)

Moved T Kent and Seconded C Gilpin that the accounts as listed for payment be approved

Carried

Noted that TCO had 62 financial members

Correspondence In:

02/09/2018 Craig Harris Up and coming AGM

02/09/2018 Jenny Johnson re Canoe Storage

03/09/2018 Forrester's request to open April budget and March Minutes for Web Site

04/09 /2018Cindy Rich Sanctioned training sessions

04/09/2018 Craig Harris Bayside Regatta

04/09/2018 Cindy Printable Flyer re Sanctioned training sessions

06/09/2018Committee members re shipment update of new canoe

07/09/2018 Craig Harris SQZ AGM

11/09/2018 Cradle Coast Bluff to Bluff info

14/09/2018 Tony Kent Info to members letter

17/09/2018 Craig Harris SQZ AGM Info

20/09/2018 Emma Harding Canoes for 2019 Worlds Distance

25/09/2018 Kimara Haronga SQ Zone Training Job

25/09/2018 Kimara Haronga SQ Zone Registrar Job

26/09/2018 Cheryl Forrester September Minutes for Web Site

28/09/2018 Kimara Haronga SQ Zone Multicultural Relations Co-Ordinator

Correspondence Out:

03/09/2018 Johnson's re Canoe Storage

03/09/2018 NOC is Filling Fast Information to all members

10/09/2018 Cradle Coast Information received and posted at the shed

11/09/2018 Forrester's request to March Minutes

21/09/2018 Emma Harding Canoes for 2019 Worlds Distance forwarded to Committee

22/09/2018 September Minutes draft and P & L sent to Tony Kent

24/09/2018 September Minutes and P& L emailed to all members

28/09/2018 September Minutes and P& L emailed Forrester's for Web Site

Moved G Christensen and Seconded G Lockyer that the above Correspondence in and Correspondence Out be accepted

Carried.

Quotes Received:

It was noted that a quote was received from RYSTAR Steel Engineering for the provision of 6 canoe trolleys at a price of \$695 plus gst each totaling \$4,170 plus gst. (the intention is to leave each canoe on a trolley after training and to store the canoes side by side on edge with Amas and Iakos vertical to reduce space, eliminate water collection in canoes and improve risk management regarding WHS issues). This quotation will be used in the next grant application.

FaceBook – Access

The fact that social members can be members of other paddling clubs and it was resolved that only Full Members have access to the TCO members only site. Jane Keogh will administer the site on behalf of TCO members and new Full members will be given access once they are elected at monthly meeting.

This policy change is similar to Redcliffe Outrigger Canoe Club.

The club also has a public site on the web site that is open access.

Official Club communication with TCO members

The President stated that all official communication with members is by email and or published on the TCO web site.

Facebook is not considered official notification of Club matters.

General Business

1. Geraldine Lockyer requested that TCO members be asked to support the Kids in Need Charity Dragon Boat challenge at Jack Evans Boat Harbour on Sunday 28th October.

Resolved that no TCO Club training be offered on this Sunday and members be encouraged to attend.

2. The President advised the meeting he was seeking a meeting with Andrew Illingworth of Tweed Coast Holiday Parks to discuss his support for TCO to lodge a Development Application for a new shed and comprehensive facilities upgrade.
3. Guy Sinclair had advised the water meter (located on Tweed Rowing Club lease) was not able to be read because it was covered by a disused fence. President to follow up with TRC.

Date for the next meeting is November 7th - 2018 at 7.00 pm – Ivory Hotel

The Meeting Closed at 8.20pm

Signed as a correct record
Tony Kent (President) and Meeting Chairperson