



**TWEED COAST OUTRIGGERS Inc.**

## *Minutes of Monthly Committee Meeting*

*Held at the Ivory Tavern*

*March 7 2018*

Present: Tony Kent ( President),Christine Gilpin (Treasurer), Karen Woodford (Secretary) Gert Christensen, Jane Keogh

**Apologies:** Rod Dawson (Vice President), Geraldine Lockyer

### **1. Approval of Minutes February 7, 2018**

Moved by Christine Gilpin and seconded by Jane Keogh with corrections that the minutes be accepted.

2. **Presidents Report** moved by Tony Kent and seconded by Karen Woodford was discussed with the following recommendations accepted. Since our last meeting the Committee has been active on the following tasks.

- **Grants:**
- \$12,000 paperwork completed for receipt of payment – New Matahinia Canoe ordered, and \$5,000. Deposit paid. Delivery expected June 2018.
- \$20,000. Paperwork guidelines received for new Trailer – New Trailer delivered and paid for by TCO – Grant claim for \$20,000 yet to be processed.
- Rowing Club – outstanding water rates invoice \$4,166.68 – payments have commenced as per agreement and will be on going.

### **Facilities Management Committee**

- Plan yet to be considered
- Rod Dawson trying to get formal notification of the lease
- President to finalise storage facilities plan and costing for submission to Grant which closes on May 7, 2018.

**Grievance Claim** - Rod Dawson to report actions

### **Review of Club Canoes**

- AOCRA offering OC2 canoes for sale – TCO submission to acquire 2 canoes at \$2,000. Was rejected by AOCRA, who advised they had 20 submissions.

- Club OC2 and OC1 canoes for sale
- The committee set a price of \$850 for each OC1x2 – we have interest from Mark Brown and John Forrester.
- The committee set a price of \$1,800 for each OC2 x2 we have interest from Geraldine Lockyer, but no advertising done as yet (repairs on 2 canoes are finalized and delivery at shed will be Tuesday March 6.)
- Sale of OC6 –possible Canberra has evaporated

## **Membership**

- New members for approval (1) – Peter Walker

- **Resignations:**

- Tama Coates 09/02
- Carolyn Neilson 09/02
- Mandy Russell 13/02
- Lana Meeley 21/02

- **Unfinancial Members:**

- Dan Lanskey
- Tracey Wearing
- Pam Preist

- **Shed Matters**

- Canoe storage spaces have been reduced due to people leaving the club and/or no longer needing storage. The proposal is to leave the number of canoes stored in the shed at twenty one (21), to enable easier access in and out of the shed and to lessen the chance of damage to canoes stored. Twenty one (21) canoe storage invoices have been sent out and are due and payable by the end of March. This year a renewal application form has been introduced, which will be signed off, acknowledging Terms & Conditions of Canoe Storage for members. Full payment by the due date and return of the completed form is mandatory to receive a canoe storage space. As at 13<sup>th</sup> March, four (4) out of twenty one (21) members have paid their fees and two (2) out of twenty one (21) members have returned completed renewal forms.
- Guy Sinclair advised me a bung had been removed from his canoe in the shed – the canoe is kept in a cover so the removal was certainly deliberate – proposed action?

## **Team Selections – Mooloolabah**

- Date for final selection as per procedure was February 24.
- As at the time of writing – March 3 teams had not been finalized.
- Action required to remedy for future OC6 regattas to be finalized as a priority at Meeting March 7.
- **New Tralier**
- A letter of thanks to Geoff Provest and an offer of media coverage to be forwarded ASAP

### **3. Treasurers Report** was Moved by Christine Gilpin and Seconded by Karen Woodford that the following proposals be adopted

- That Payments within the monthly financial report of be approved
- \$720.00 AOCRA – Redcliffe Race Fees - Reconciled
- \$559.45- Blacks Locksmiths – New Keys & Masters Keys
- \$500.00 - Leigh Payne – OC2 Ama x2
- \$33.25 - Blacks Locksmiths - Padlock & Shackle
- \$150.00 - Gert - Reimbursed for canoe hire at Redcliffe
- \$500.00 - Tweed Rowing Club - February (6 monthly) payment
- \$23.20 - Geraldine – Reimburse for February BBQ
- \$72.00 - Juan – Reimbursed for Timber Oil
- \$720.00 - Juan - Towing Canoes to Sydney Harbour Challenge
- \$800.00 - Leigh Payne- OC1 repairs
- \$225.00 - Gert – Reimbursed for ratchet tie downs & towing Coomera Sprints
- \$5000.00 - ARE VA'A - Deposit on new Matahina Canoe
- \$260.00 - Lana Meeley –Full refund of membership fees
- \$17,875.00 – M. Corbishley – Trailer (\$10,000. refund received)
- \$50.00 - Tweed Rowing Club – Monthly water rates
- New member application for membership from Peter Walker is accepted.

### **4. Correspondence Out:**

- 20/03/2018 Rebecca Prasad – V1 Super Series questions and answers
- 18/03/2018 Grievance Letter Forwarded to committee members
- 12/02/2018 Craig Harris – Phil Clayton re Downwind paddle

#### **5. Correspondence In:**

- 08/03/2018 Kathy Barnsby - Outrigger AOCRA Remittance
- 12/02/2018 Craig - Feb Minutes
- 07/03/2018 Craig Harris - Invitation to Host Coaching Course
- 7/03/2018 Craig Harris - MOCC Regatta Cancelled due to weather

#### **6. Risk Management**

- Forms are not being completed for training especially in mornings. It is not necessarily the coaches job but they can delegate any one to complete and the coaches signs off
- Resolved that coaches be given a reminder of their responsibilities to ensure Risk Management is front of mind and paper work is diligently completed.

#### **7. Regatta schedules and Team Nominations and selection panel**

- Mooloolaba – Race #2 - March 10: CANCELLED due to weather:
- Harvey Bay - Race #3 - March 24:
- Bayside Regatta – Race #4 – April 15/14<sup>th</sup>? Check
- Gold Coast Cup - April 28:
- Gold Coast Regatta – Race #5 – April 29

#### **8. Web site Maintenance**

- Photos need to be updated and uploaded on web site from Sydney Harbour and more recent regattas.
- Whilst the current photos are great they are getting old and the site needs a fresh look.

#### **9. General Business**

- Swim tests and Huli drills need to up dated again on a regular basis
- New lights are required for Canoes with daylight hours reducing
- Hard copies are required for all Coaches of their Credentials – Karen will follow up with email

- Storage of your own canoes in club facilities please make sure your own insurances are up to date on individual canoes in the event of unforeseen disaster. This will also be going onto web site and has been included on the members application/renewal storage form.

Date for the next meeting is Wednesday April 4 2018 at 7.00pm – Ivory Hotel

The Meeting Closed at 9.00pm as a correct record

Tony Kent (President) and meeting Chairperson.