



TWEED COAST OUTRIGGERS Inc.

Minutes of Monthly Committee Meeting

Held at the Ivory Tavern

August 08, 2018 6.50pm

Present: (President) Tony Kent, (Vice President) Rod Dawson, (Treasurer) Christine Gilpin, (Secretary) Karen Woodford, Geraldine Lockyer, Gert Christensen
Apologies: Jane Keogh

Meeting started 6.50pm

Approved of Minutes June 4 and June 26, 2018
Moved Tony Kent and seconded by Karen Woodford
Carried

Business Arising:

New Members

Di Wood GMW – Pending signing of code of Conduct required.
Michael Hughes – pending 8/08/2018
Renne Gleissner – Long Distance member
Moved Geraldine Lockyer seconded by Karen Woodford
Carried

Presidents Report:

Moved Tony Kent and seconded by Rod Dawson
Carried

Facilities Improvement:

Woody has been contracted to manage the implementation of the 40' Container which will be delivered on Friday 10th August.

It is a goal to have the facility finalised and fully operational by the end of August, 2018.

The brief given to Woody is as follows:

1. The committee has decided to appoint a project manager on a commercial basis.
2. TCO will pay you on an hourly basis for all work you complete to finalise the project (please invoice TCO and send to me as required)
3. Please send me invoices to cover your time and expenses

4. If we have contractor invoices you would like TCO to pay directly just scan them and email to me and I shall organise prompt payment with our treasurer

The project is to set up a 40' Container has the below elements:

1. Clear the site of trees – remove debris and stumps
2. Receive Container and set it level on supports
3. Modify container as follows:
 - a. Erect roof on top
 - b. Cut holes in container for ventilation (4) and mesh for security and vermin control
 - c. Divide Container into 2 sections
 - i. 25' and 15' – open mesh division or similar to define wall
 - d. Construct racks internally to house OC1 canoes
 - i. Design to be finalised but possibly aluminium tubing
 - ii. Each canoe storage to have independent opening (not one rack)
 - iii. Refer attached sketch
4. Solar electrical system with auto switch when doors are opened from either end or movement sensors (I shall talk with electrical contractor)
5. Carpet (loose and donated) to be installed on Floor
6. Container painted externally to match existing shed – recommended that Rod Dawson follow up with known Graffiti persons
7. Signage to be erected on face of container
8. Padlocks for doors and keys to be organised by Tony from Clubs locksmith

Coaching:

Minutes of the special meeting on June 26th resolved for Rod Dawson to coordinate the coaching panel and implement training schedules consistent with the wishes of members (refer minutes of meeting 26th June).

Grant applications:

1. CBP17 – 2662 The funding awarded of \$20,000 for a new trailer has not yet been received. The acquittal has been lodged by Gina Foster “Grants4U” however; the assessors of the grant have requested specific information which is being lodged this week.

2. CBP13 – 21582 is a grant paid and awarded in 2013 and our club has not responded to requests for information and specifically has not complied. This is making our collection of funds in grant CBP17 – 2662 more awkward – so we as a club need to be more diligent in future in complying with requests – otherwise future grant applications will be in jeopardy.

3. CBP Grant funding of \$12,000 for new Canoe has been received and the new Matahini OC6 Canoe ordered with payment of \$5,000 deposit. The supplier Mitch Olds has requested 50% of the balance and I have responded requesting copies of the shipping documents. To date we have not received them so no payment will be made until this matter is resolved.

4. Other grants that are available currently are:

a. NSW Local Sport Grant Program – closing 24 August 2018.

i. \$50,000 is available within the electorate with Maximum amounts available being > Sport Development \$2,000 > Community Sport Events \$5,000 > Sport Access \$5,000 > Facility Development \$20,000

ii. Rec we apply for Sporting Access \$5,000 to assist members with race fees and travel to > 100km to regattas

b. Community Sport Infrastructure (CSI) Grant – closing date 14 September 2018 supporting projects up to \$500,000 amounts available are in 3 streams < \$50,000, < \$200,000 and < \$500,000

i. Rec we apply for improvements for amenities – creating change rooms particularly for women and officials. Value \$50,000

c. For the Grant applications to be lodged we shall need to seriously consider our requirements - example

i. Showers x 2

ii. Hot water Solar

iii. Toilets x 2

iv. Change Room

v. Kitchen

Fund raising

No members have put up their hands to implement fund raising for the club. Rec committee approach a member and appoint as in charge and form an informal sub committee that has sole rights to run a limited number of fund raising events

2019 World Championships

My understanding is that only one team in each age division and each gender will qualify to represent Australia.

Golden Master Men have sent out an email to all TCO GMM members requesting who wants to be involved as a squad to train with the objective of nominating a TCO GMM team for the qualifying event in March 2019. So far I have received 6 member acceptances out of 11 possible men.

Recommend that a similar letter be sent to each age division and gender within the club . Rod Dawson requested a list of members by age division and The President said he would supply it.

Treasurers Report:

Moved Christine Gilpin and Seconded Geraldine Lockyer that the below report be adopted and payments be approved
Carried

Financials at July 31st, 2018

Cash at Bank as at 31/07/18

Every Day Account \$ 3,269.12
I Saver Account \$ 6,359.00
Bonus Saver Account \$34,702.60
Total Funds available \$44,330.72

June/July 2018 Payments

01/06/18 BANK FEES – Transaction Fees 2.00
01/06/18 PHIL HOLLOWAY – Towing - one way – Nationals 80.00
04/06/18 AOCRA – Noosa Race 6 – Race Fees 120.00
04/06/18 AOCRA – Noosa Race 6 – Race Fees 600.00
11/06/18 JUAN CRUZ – Towing – one way – Noosa 100.00
11/06/18 MATT BLAKE – Towing – one way – Noosa 100.00
11/06/18 HARVIE ALLISON – OC2 Repairs 2,020.00
12/06/18 GERALDINE LOCKYER – Reimburse June BBQ Expenses 31.10
13/06/18 MOOLOOLABA OUTRIGGERS – Canoe Hire, Nationals 100.00
15/06/18 Recurring transfer to Bonus Saver Account 100.00

22/06/18 TWEED ROWING CLUB – June water rates 50.00
03/07/18 GERALDINE LOCKYER – Reimburse July BBQ Expenses 42.20
03/07/18 JANETTE LANSKEY – Reimburse sign writing 360.00
16/07/18 Recurring transfer to Bonus Saver Account 100.00
23/07/18 TWEED ROWING CLUB – July water rates 50.00
30/07/18 PORT SHIPPING CONTAINERS – Container 5,000.00
31/07/18 PORT SHIPPING CONTAINERS – Container 3,679.00
Monthly Members BBQ
July 1st Expenses \$42.20 Income \$36.85 LOSS \$5.35
August 5th Expenses \$26.60 Income \$23.00 LOSS \$3.60

Membership

New Applications as above

TWEED COAST OUTRIGGERS Inc.

Half Yearly Memberships – being paid by installments

\$1,160 Due

As at 6th August \$1,015 collected - \$145 outstanding

Kelly Watson \$145 (emailed 06/08) – Paid 7/8/18

Andy Rouse \$145 (emailed 06/08)

Race Fees

Nationals \$2,550 (AOCRA) Race Fees

\$275 (AOCRA) Canoe Hire

Refund for Canoe Hire received 26/06/18 \$275.00

As at 6th August outstanding race fees

\$35 Eduardo (Pulled out and replaced by Brendan)

Noosa \$720.00 AOCRA Race Fees

As at 6th August outstanding race fees

\$25.00 Guy Sinclair (Followed up by email 16th July, 6th August)

Noosa Towing Fees \$200.00

Shared by Matt Blake & Juan Cruz (one way each)

Matt reimbursed \$100.00 – 11th June

Juan reimbursed \$100.00 – 11th June

Correspondence In:

02/07 Christine Gilpin Application form from Renne

03/07 Christine Gilpin Financial Members List

03/07 Kellie Watson Re Coaching Certificates

04/07 Rod Dawson Re 40' Container

05/07 Tony Kent Membership List update

05/07 Cindy Rich Public Liability 2018/19

06/07 AOCORA Hire of OC6 Mirages and BBQ etc

09/07 Craig Harris OC1 Race Event

11/07 Craig Harris Mooloolaba Update

11/07 Craig Harris Mooloolaba Event Attachment

13/07 Introduction of new owners Outrigger Connection Australia

16/07 Received Lucky's Coaching Certificate
16/07 Christine Gilpin requesting copies of Coaching Certificates
17/07 Craig Harris SQ Zone Minutes
19/07 Christine Gilpin Code Michelle Osbourne Application forms to be signed
22/07 Outrigger Connection Flyer
25/07 Tony Kent Port Shipping Container Information
29/07 Tony Kent Sign on Sheets
30/07 Craig Harris Mooloolaba OC1/2 Regatta

Correspondence Out:

02/07/2018 Tony Kent Special June Meeting re head Coaching
03/07/2018 Geraldine Financial Members list – Wed Site
05/07/2018 Karen Woodford Requesting Coaching Certificates
05/07/2018 Karen Woodford new members list
12/07/2018 Karen Woodford Coaching Certificates
12/07/2018 Karen Woodford Jannette Lansky re Coaching Cert
12/07/2018 Craig Harris updated memo Mooloolabah OC1 Program to all members
12/07/2018 Introduction to new owners Outrigger Connection to all members
27/07/2018 Tony Kent re Port Shipping Containers
29/07/2018 Tony Kent requesting new sign on sheets

Risk Management:

Club Life jackets will have yearly checks at AGM.
Risk Management attendance sheets were table for July and noted that no incidents were recorded

General Business:

Andrew Illingworth from the caravan park is the Administrator of the trust land that TCO lease sits on. Andrew is responsible for maintenance of the leased area. ie: TCO report to Andrew for any proposed changes in material use.

The President advised he had been contacted by Andrew regarding the removal of 3 trees – Andrew had not been informed and all Andrew asked was that he was given a few days notice in the future - acknowledged

Another Coaching Clinic is coming up in Noosaville for those interested two packages have been left at the shed.

OC6 teams required by end of August – First race is October – Age Group teams

Date for the next meeting is September 4 2018 at 7.00 pm – Ivory Hotel

The Meeting Closed at 8.12pm

Signed as a correct record
Tony Kent (President) and Meeting Chairperson

