



TWEED COAST OUTRIGGERS Inc.

Minutes of Monthly Committee Meeting

Held at the Ivory Tavern

April 4, 2018

Present: (President) Tony Kent, (Vice President) Rod Dawson, (Treasurer) Christine Gilpin, (Secretary) Karen Woodford, Geraldine Lockyer, Jane Keogh.

Appoligies: Gert Christensen

Approved of Minutes March 7, 2018

Moved by Geraldine Lockyer and Approved by Christine Gilpin

Presidents Report: moved by Tony Kent and Seconded by Christine Gilpin

1. Coaching and letter to members dated 28th March 2018

a. Requires consistent communication and it is confirmed to have a review in July 2018.

b. Questions from members to committee members should be tabled at this meeting and communicated at every opportunity to gain feedback and if necessary make changes to the implementation

2. Towing Canoes to regattas

a. The club has invested in obtaining a new trailer to tow canoes to regattas, so our members can compete in the club quality canoes. The trailer is designed to carry up to 6 canoes but most likely will carry 3 canoes to most regattas. Gert who is in charge of equipment has posted on face book on several occasions seeking members to tow. Some members who have towed in the past and have suitable motor vehicles have not volunteered.

b. For both Sydney, Coomera and Redcliffe and Harvey Bay the logistics of organising towing has been painful and not resolved until the last minute creating undue stress for Gert and others.

c. I am looking for a pre-determined and long-term solution – we briefly discussed purchasing a suitable 4WD, but I think the best option is to enter a contract with either a member or a third party to tow to all regattas between now and the end of June 2019. I have created a schedule to give the Management Committee some idea of what the net cost may be (somewhere between \$2,000 and \$4,400 for a 15 mth period)

d. I would propose that we advertise the tender with dates and distances and await a response

e. I have spoken to Peter Walker who may be interested – other members should be engaged prior to a final decision being made.

f. The committee may also consider increasing the towing fees from the current \$5 to \$10 per race.

3. Shed design and discussion – Features undercover – estimated total cost \$100,000.

a. Area for 8 x OC6 canoes

b. Overflow storage for paddles, trollies, ropes, bailers

c. Area for 64 x Member OC1 canoes

d. Area for 24 x Club OC1 / OC2 canoes

e. Area for accessories storage of regatta equipment

f. Members area for changing and meeting

4. Grants

a. \$20,000 paperwork guidelines received for New Trailer – New Trailer delivered and paid for by TCO – Grant claim for \$20,000 yet to be processed

b. Application to be lodged for grant re TCO Facilities. Grant submissions close 7th May, 2018.

i. Require quotes

ii. Require land documents

iii. Grant application will be for \$80,000

5. Grievance Claim and procedures

a. Rod Dawson to report

6. AOCRA offering 2 x OC6 Mirage Canoes with aluminum iarkos for Sale – are we interested?

7. Club OC2 and OC1 canoes for Sale – no real action here

a. The committee set a price of \$850 for each OC1 x 2 – we have interest from Mark Brown, John

b. The committee set a price of \$1800 for each OC2 x 2 we have interest from Geraldine Lockyer

8. Membership

a. New members for approval

i. Jenny Johnson

ii. Jeff Johnson

9. Team Selections – Bayside 15th April

a. Date for TCO team nomination as per procedure was Sunday 25th March.

b. As at time of writing – 3rd March teams had not been finalised.

c. Action required to remedy for future OC6 regattas to be finalised as a priority at Meeting 7th March.

10. Team Selections – Gold Coast 29th April

a. Date for TCO team nomination as per procedure is Sunday 8th April

11. Team Selections Nationals – Mooloolaba 19th/20th May

a. Date for TCO team nomination as per procedure is Sunday 29th April

b. My suggestion is these be finalised as early as possible

12. Team Selections Noosa regatta – 9th June

a. Date for TCO team nomination nomination as per procedure is Sunday 20th May

b. Again, my suggestion is these are finalised as soon as possible.

13. New Trailer

a. Gert has made minor modifications to the trailer such as

i. Alter jockey wheel position to allow towing vehicles with lower tow balls to be utilised

ii. Put rails along both sides of trailer to give tie points for straps etc

iii. Purchase a cargo net to secure loose items in the trailer

b. I recommend we acquire a tool box as a fixture and create a permanent bolt structure to secure the spare wheel / tyre.

1. **Treasurers Report:** moved by Christine Gilpin and seconded by Karen Woodford

Financials

Cash at Bank

Every Day Account \$ 5,515.97

I Saver Account \$16,304.44

Bonus Saver Account \$34,084.96

March Payments

02/03/18 LEIGH PAINE – OC2 repairs 400.00

05/03/18 AOCRA – Mooloolaba Race #2 fees (Refund received 29/03) 840.00

12/03/18 TONY KENT – Refund Mooloolaba fees (Tony/Steve/Peter) 150.00

12/03/18 TONY KENT – Reimburse for duct tape & cable ties 19.27

12/03/18 JULIE COOK – Reimburse for March BBQ expenses 26.65

12/03/18 LUCKY HOOKANO – February petrol expenses 160.00

12/03/18 MICAH ROBERTS – Refund overpaid membership fee – less shed fee payment 153.70

19/03/18 AOCRA – Harvey Bay Race #3 fees (Refund received 29/03) 600.00

19/03/18 ARTHUR GALLAGHER – Marine Hull Insurance (01/03/18 – 01/03/19) 4,590.36

20/03/18 ARTHUR GALLAGHER – Property Insurance (14/03/18 – 14/03/19) 620.00

20/03/18 MARCUS CHRISTENSEN – Fine Tune Trailer 635.80

20/03/18 GUY SINCLAIR – Reimburse mower petrol 6.61

22/03/18 TWEED ROWING CLUB – Water Rates March 50.00

28/03/18 GERT CHRISTENSEN – Reimburse for trailer cover 125.00

28/03/18 TONY KENT – Refund Harvey Bay Fees (Tony/Steve/Peter) 150.00

30/03/18 KELLIE WATSON – Refund Harvey Bay Fees 25.00

30/03/18 CHRISTINE GILPIN – Reimburse PO Box Rental 127.00

30/03/18 NELLIE ROTURA – Refund Harvey Bay Fees 50.00

30/03/18 KYLIE BRAMWELL – Refund Harvey Bay Fees

Membership

2 x proposed new members for March as per Presidents report

Jenny Johnson, Jeff Johnson

No resigned members for March

Current Membership Number: 53

Includes 4 Social Members – Monique Broeder, Odette Roberts, Evan Poa, Ken McAllum

Subscriptions for 2018 year reconciled at \$10,995 with \$1,015 due in end of July from (7) ½ yearly payments

Rod, Lorraine, Jane, Linda O'Kane, Rewiina, Kelly and Andy

Race Fees

Coomera Sprints \$600 Reconciled & balanced

Sydney Harbour \$1,620 Reconciled & balanced

National Sprints \$1,120 Reconciled & balanced

Redcliffe Race #1 \$720 Reconciled & balanced

Mooloolaba Race #2 \$840 Cancelled – Full Refund Received

Members Payments Received \$150

Members Refund \$150

Harvey Bay Race #3 \$600 Cancelled – Full Refund Received

Members Payments Received \$375

Members Refund \$250 – processed as at 31/03/18

Member transfer to next race \$25 – 1 person requested

4 members have not responded to email, so I have no instructions to transfer to next race or refund?

Grants

2013 Grant

\$27,000 for 1 canoe, ramp and shade facilities – was actually spent on 2 x canoes

Grant authority not happy that money not spent as allocated and documentation not completed and returned. After some discussion they have now closed the grant and placed a black tick against TCO.

Resolve to ensure that any grant terms and conditions are correctly met, followed and completed so as to not hinder any further grants we may obtain.

2018 Grant \$12,000 – New Canoe – Conditioned that we also spend \$12,000

04/02/18 – Ordered Matahina V6 \$23,419 (including race covers)

21/02/18 – Paid \$5,000 Deposit

With \$12,000.00 due on shipping

\$6,419 due on delivery and final inspection

2018 Grant \$20,000 - New Trailer

As per Presidents report – Grant Claim yet to be processed.

2018 Grant Application \$80,000 - New Shed

Shed Storage

Now 22 canoes in storage as at 30th March

Only 7 out of 22 people had paid fees and returned forms

8 people - No Payment No Renewal Form

7 people - Payment Received but no Renewal Form received

This year 1st April 2018 to 31st March 2019 - Shed Storage Income = \$2,546.33

Some of this is at pro rata rates and now everyone's payments will be in line and due 31st March.

As at 30th March 2018 there remains \$942.88 still to be paid.

Tony agreed that Karen Jennings can leave 2 of her 3 canoes at the shed until the end of the month before having to remove two. She has no secure storage at her current rental property however has bought a place which settles end of month, when she will remove two.

Shed Keys

Unreturned Keys

Tamiti Coates

Dan Lanskey

Juan Cruz

Wayne Hepton x 2

To be Allocated

Jane Keogh

Geraldine Lockyer

Lorraine Dawson

Waiting List for Canoe Storage

01/01/18 Julie Cook

11/02/18 Robyn Sack

31/03/18 Kylie Bramwell

19/02/18 Ken McAllum (SOCIAL MEMBER – but will pay full fees if a spot becomes available)

As per Presidents report – grant submissions due to close 7th May 2018.

2. Correspondence In and Out:

7/03/2018 Craig Harris- Level 1 Coaching Course

7/03/2018 Craig Harris- Reminder Phil Clayton Downwind Paddle

07/03/2018 Craig Harris- Race 3 Harvey Bay

07/03/2018 Craig Harris- Harvey Bay Cancelled Due to Weather

08/03/2018 AOCRA – Outrigger Australia Remittance for \$1000.

09/03/2018 Craig Harris- Re Mooloolaba cancellations and refunds
09/03/2018 Craig Harris- Mooloolaba will try for another date
10/03/2018 Craig Harris- Mooloolaba happy to refund
13/03/2018 Cindy Rich- Amended Training and Regatta Rules, Beach Launches (posted at shed)
13/03/2018 Craig Harris- 2018-2019 Program
22/03/2018 Craig Harris- Harvey Bay Cancelled Due to weather
22/03/2018 Craig Harris- Bayside Regatta Info April 15
23/03/2018 Craig Harris – Race 5 OC6 Session
23/03/2018 Jacquie McAllum – Re Minutes and Grievance records
27/03/2018 Craig Harris- V1 Regatta Scarborough April 7
28/03/2018 Norfolk Island Travel Agent – Norfolk Island NOC The Rock
28/03/2018 Outrigger Australia – Selling 2x OC6
29/03/2018 Cindy Rich – AOCRA reset password
29/03/2018 Cindy Rich – 2018 Aito Program and National Marathon Program
09/03/2018 Invitation Coaching Clinic
13/03/2018 Amended Regatta requirements posted at the shed
14/03/2018 2018-2019 Programme
15/03/2018 March Minutes sent
16/03/2018 February Minutes sent to Jacquie
23/03/2018 Advised Jacquie Records were being kept of Grievance dated February 17
28/03/2018 OC6 x2 for sale through Outrigger Australia forwarded to committee members
28/03/2018 The biggest one yet NOC the Rock Norfolk Island forwarded to all TCO members

3. Risk Management:

Training attendance sheets

Incidents during March – No incidents recorded

Members Grievances – Lorraine Dawson is our new Grievance person should she be required.

4. Coaches Report – J Lanskey: Moved and accepted by Tony Kent

I would like to thank all those involved in coaching and supporting our members. This has been team effort and much appreciated.

Lucky will continue to train paddlers on Sunday and Monday afternoon and the other sessions will be taken by available coaches / session leaders .

Nationals are on in May and our level of training should start to intensify. Paddlers need to take responsibility for their health and fitness on and off the water. Do something everyday to maintain flexibility, strength and fitness. Be the fittest you can be in order to paddle together as a team.

Please place your names on sheet indicating your available for upcoming events.

Gold Coast cup team should be finalised soon .

I hope everyone continues to enjoy this amazing water sport, with enthusiasm and commitment.

Thanks again to the dedicated committee for your consistent hard work .

Kind regards

Jannette.

Nomination of teams for

Bayside April 15

Gold Coast Cup April 28

Gold Coast Regatta April 29

Issues

Solutions

5. Web Site:

Training nomination sheet

Members Section

6. Maintenance and Storage Facilities

Proposed storage plan and costings for Grant application

7. General Business:

On behalf of Tony we would like to acknowledge the excellent job Christine is doing as Treasurer and the whole committee support her in the role she is doing, she's like a dog with a bone, Gold star for her from us all.

Coaching Clinic to be emailed to everyone EOI – who is interested Reminder of up coming date. Looking at a Corporate Day or Days for a good fundraiser towards the new shed any other ideas out there?

Towing of canoes - Option 2# 80c K has been approved

Grant application - \$100,000 applying for new shed

AOCRA – Canoes for sale we are not requiring at this stage.

Full Membership approved Jenny and Jeff Johnson and Pam Priest

Distance membership – over 70k \$130 and no storage of canoes.

Race fees for Harvey Bay has dragged on – No longer allowed refunds. This has all been finalized due to people not responding.

Grant on trailer processing Finalisation before April14 Tony looking into.

Date for the next meeting is May 2 2018 at 7pm – Ivory Hotel

The Meeting Closed at 8.25pm

Signed as a correct record

Tony Kent (President) and Meeting Chairperson