



TWEED COAST OUTRIGGERS Inc.

Minutes of Monthly Committee Meeting

Held at the Ivory Tavern

November 7, 2018 7.17pm

Present: (President) Tony Kent, Rod Dawson (Vice President) (Treasurer) Christine Gilpin (Treasurer), Karen Woodford, (Secretary) Gert Christensen, Jane Keogh, Geraldine Lockyer
Observers Rewiina Mihare and Michelle Lonergan as Coaching Coordinator

Approved of Minutes October 3, 2018

Moved by Tony Kent and seconded by Christine Gilpin

Business Arising:

Rewiina is leaving the club as she felt we were lost

Social Members - to use the Social page on Face book this has become more active now with thanks to Jacquie.

Race Results to go onto the Web Page and make it more informative with upto date photos and what is happening with in the Club.

In New Year we are going to start organising a Members Welcome pack with training times and information included

Presidents Report:

Facilities Improvement:

Container works now complete.

Shed – one remaining task is the installation of Solar Lighting by The Solar Man.

Development Application – Following a meeting with the Trustees for the Crown from which we lease our land (annual rent \$480) and their support that we proceed. The Committee has commenced the process of completing a Development application.

First step in the process is to survey the lease boundary followed by a facility design that will handle the club requirements into the future. As plans are drafted the committee will email members of the proposal.

The initial plans allow for costings to be obtained and Grant applications to be lodged for funding.

Purchase of New Canoe:

1. New Matahina – has been delivered and raced in the first regatta at Redcliffe. Feedback from members was positive.

The Canoe was blessed at Redcliffe by Jason Wetini (a former TCO member) – many thanks to Jason

The new storage cover has been fitted and sign writing has been ordered

Our canoe number has been delayed due to AOCRA lack of availability

2. We now have 3 competitive racing canoes and the committee is considering the purchase of another Kamanu for delivery in 2019 – more news to follow later

3. Our transport trailer currently holds 3 canoes and this would require upgrading if we were to transport 4 canoes to regattas.

Transport of Canoes to regattas:

1. The club has for some time had difficulty in getting members to tow canoes to regattas.

2. The Club pays towing fees of 40c per kilometre and the \$5 towing fee paid by paddlers for each race over a season just covers this expense.

3. Gert Christensen has had his vehicle upgraded to allow canoe towing and the Committee is considering a contract with Gert for all towing at 50c per kilometre which may necessitate an increase in regatta towing fee from \$5 to \$6 per race (if adopted this would come into being from January 2019).

4. Preparation of canoes for a regatta, with loading on the trailer and disembarking of canoes on return home requires some consideration and the Committee is working with coaches and session leaders to resolve an accepted practice (any changes to existing methods will be implemented in 2019)

OC1 / OC2 Race Season:

1. TCO has had some members enter OC1 and OC2 races.

2. It should be noted this is the individual member's responsibility to enter and nothing to do with the club.

3. Transport of canoes to OC1 and OC2 regattas is the individual member's responsibility.

4. TCO does have a trailer suitable for use (when approved) to tow OC1 and OC2 canoes – ask the coaching Co Coordinator for approval

5. Similar OC2 canoes are Club property and require approval from the coaching Co coordinator for use at any time outside sanctioned training sessions.

2019 World Championships – held in Mooloolaba August 2019

1. Qualifying to represent Australia is at the Mooloolaba OC6 regatta on March 16th 2019.

2. Currently we have only 2 teams considering nomination for qualifying (both Golden Master Men teams)

3. Teams must be a single gender and the distance is 26k – any members who are considering nominating a crew should discuss with the Coaching Co Coordinator
Coaching Co Coordinator

1. The role of Coaching Co coordinator is a very responsible and important position that requires great communication skills to effectively service the membership.
2. At a recent meeting Michelle Lonergan was appointed to replace Rod Dawson effective immediately.
3. Michelle is a long-standing coach and member of TCO and has illustrated her dedication over a long period of time.
4. Michelle will appoint session leaders from experienced paddlers within the club – these will be published on of club web site in due course.
5. Changes in procedures at training will be implemented to assist in communicating to members – this will incorporate the use of a White Board and the name of the session leader in charge plus indicative daily training plans
6. Should you have any suggestions or recommendations to improve our delivery of paddling services to members please discuss or correspond directly with Michelle.

Paddling Technique:

1. We have all paddled in heavy canoes and the first basic parameter of paddling is to create a cohesive team that paddles with a similar stroke to maximise the flow of the canoe.
2. Most TCO members have indicated that paddling is a fitness exercise for them and the time spent on technique should be minimal. We do have members who have determined otherwise, and the club is trying to be all things to all people in this regard and this is taken into consideration with Lucky
3. Gert Christensen has been appointed as our technique coach to work with Michelle and the session leaders. It is not possible to teach technique to a large number of people at once so with Gert have specific groups, he works with from time to time
4. If any member wishes to discuss directly with Gert then contact him directly.
5. Steering training – this is a work in progress and the coaching group will resolve to extend this to interested members.

TCO Annual Meeting 2018

To be held at the Ivory Hotel at 5.00pm on Saturday 8th December.

Followed by the Club Christmas party at the Ivory hotel at 6.00pm

Notices of Meeting will be emailed to full financial members 21 days prior.

Nomination of Committee and Office bearers close 7 days prior to the meeting.

Committee nomination forms will be available from the Secretary to full financial members 21 days prior to the meeting

Official Communication to TCO Members

Committee has resolved that all correspondence to members is via the Club web site and email distribution. (Face book is an unofficial method of communication)

At the 1st committee meeting of the current committee decided to put all minutes of meetings on the club web site, together with club finances.

This was intended to create an openness with club members not previously attempted.

Minutes of meetings are published after they have been ratified by the committee at the following months meeting – so that is approximately 45 days after the committee meeting
Written correspondence by members to committee or office bearers will be considered by the whole committee and responded to in the appropriate manner following committee consideration.

Treasurers Report: Financials

Cash at Bank as at 31/10/18
Every Day Account \$ 2,321.00
I Saver Account \$ 1,375.87
Bonus Saver Account \$ 35,169.31
\$ 38,866.18
October 2018 Payments
03/10/18 BLACKS LOCKSMITHS – Red Keys for Club Storage Shed 77.50
04/10/18 WOODFORD BUILDING SERVICES – Roof for Container 2,108.00
15/10/18 Recurring transfer to Bonus Saver Account 100.00
15/10/18 ACORA – Race #1 Redcliffe 480.00
15/10/18 AOCRA – Race #1 Redcliffe 360.00
15/10/18 AOCRA – Race #1 Redcliffe 120.00
18/10/18 TONY KENT – Reimburse for OC2 Trailer Rego 182.80
18/10/18 ARTHUR J GALLAGHER – Marine Hull Insurance – Add Matahina 243.51
22/10/18 TWEED ROWING CLUB – October water rates 50.00 23/10/18 GERT
CHRISTENSEN - Reimburse repairs to trailer & canoe covers 269.00
23/10/18 TONY KENT – Reimburse Duct Tape & Blue Foam 142.43
23/10/18 MATT BALKE – Towing – Redcliffe One Way 56.00 24/10/18 JUSTIN
WHAREWHAKA – Towing – Redcliffe One Way 56.00
24/10/18 ARE VA'A AUSTRALIA – Matahina – Delivery 5,000.00
30/10/18 ARE VA'A AUSTRALIA – Matahina – Final Payment 3,419.00
31/10/18 CAR & BOAT UPHOLSTERS – Matahina Cover 1,600.50

Monthly Members BBQ

September 2nd Expenses \$24.20 Income \$25.70 PROFIT \$1.50
Year to date Expenses \$378.20 Income \$365.50 LOSS \$12.70 ytd
February BBQ a collection plate was not put out – Costs for February BBQ were \$23.20
Membership
New Applications
Dougal Cummings Tom Fees Paid 15/10/18 – Code of Conduct Signed – AOCRA
Number?
Karyn O'Reilly Fees Paid 15/10/18 – Code of Conduct Signed - AOCRA Number 2059
Morgan Chubb Fees Paid 16/10/18 – Code of Conduct Signed – AOCRA Number 2012
Dan Carroll Fees Paid 22/10/18 – Code of Conduct to follow – AOCRA Number 1912
Belinda Fees Paid 30/10/18 – No paperwork received?

Kadri Kutt No Fees Paid as at 6th Nov – Code of Conduct Signed – AOCRA Number 10681

Judi Row Approved last meeting – has advised not paddling with TCO anymore

Total membership now: 68 – if all above are approved

Shed Storage

Morgan Chubb is now storing his canoe – Storage Fee & Key Bond paid

26 Canoes Currently in Storage

? vacant spaces

Allocated spaces will now be labelled and members expected to use their allocated space only.

Race Fees

As at 31st October - Fees for Redcliffe Race all paid and reconciled except for one member

Late payment was made 1st November

Towing to Redcliffe - one way each undertaken by Matt Blake and Justin Wharewaka.

Towing fees have been paid to each as per our schedule.

Many Thanks to Matt and Justin; and also everyone who has towed canoes to events during the past year. Without your volunteer none of us would be able to participate. We all appreciate your efforts very much.

RACE FEE INVOICING

After a year of trialing sending out invoices for race fees it has been decided to discontinue this process. Due to the fact that we don't use an actual accounting programme, invoices have been individually created word documents, saved to PDF and emailed separately. As you can appreciate this is very time consuming and as teams are sometimes not set until the Wednesday night prior to race day – it can also be stressful to prepare and remit to you in time.

We are returning to the previous system whereby Race Teams, Fees & Bank Account Details will be posted on the Members FB page. Everyone racing is required to be proactive and pay their fees PRIOR to the event. I shall reconcile fees the following week and remind/chase late payers.

FOR YOUR INFORMATION:

AOCRA automatically deducts money (\$20 per person, per race) from the TCO bank account as soon as teams are nominated.

Members are not charged any extra over and above the AOCRA fee.

A \$5 towing fee – per person – per race is charged to members

TCO pay the person who is towing – based on the kilometres traveled. This is normally paid the week after a race event.

Correspondence In:

14/10 Kimara Haronga SQ Zone Planning Day
15/10 Kimara Haronga SQ Zone Secretary Junior ratios for OC6 racing
17/10 Tony Kent New member paper work Morgan Chubb
17/10 Tony Kent Samantha Freney Renewal update policy of Insurance
20/10 Sky New Wood Veneer and graphics for Paddles
22/10 Jenny Johnson Report on Matahina at Redcliffe regatta
22/10 Kimara Haronga SQ Zone Regatta Survey - Redcliffe OC6/OC1 Double Header
22/10 Kimara Haronga Life Stream Workshop
25/10 Kimara Haronga Coffs Race Program
25/10 Kimara Haronga SQ Zone Turning of the tide planning
29/10 Cindy Rich AOCRA OC6 numbers currently out of stock
29/10 Tony Kent Nomination Forms notes for next meeting on 7 Nov
30/10 Rod Dawson – Ken McAullum Communication
30/10 Emma Harding follow up Canoes World Distance
30/10 Morgan's Email bounce back times 2

Correspondence Out:

04/10 April Minutes and P& Loss for Web site up date
5/10 Reply to request to how far our minutes are logged that I have
5/10 Kimara Haronga SQ Multicultural Relations to all members
5/10 requesting minutes from committee so I can complete October Minutes
30/10 Coffs Coast Invitation out to all members
30/10 Bounce back again of Morgan's email??

Date for the next meeting is 9 January 2019 - Ivory Hotel 7pm

The Meeting Closed at 8.20pm

Signed as a correct record
Tony Kent (President) and Meeting Chairperson

