



TWEED COAST OUTRIGGERS Inc.

Minutes of Monthly Committee Meeting

Held at the Ivory Tavern

January 3rd 2018

Present: Tony Kent (President), Rod Dawson (Vice President), Christine Gilpin (Treasurer), Karen Woodford (Secretary)
Geraldine Lockyer, Jane Keogh

Apologies: Gert Christensen

1. Approval of Minutes December 6th , 2017

Moved Tony Kent and Seconded Geraldine Lockyer that the minutes be accepted - Carried

2. **Presidents Report** moved by Tony Kent and seconded by Rod Dawson was discussed with the following recommendations accepted - Carried

- Rowing Club Outstanding water and sewage and formal lease of lands Tony has sent a proposal agreeing to the terms to pay in instalments – Tony to send letter asap.
- Rod is looking into Council re plan of the land required for our new shed – response expected in 14 days.
- OC6 Trailer update on repairs and upgrade happening on 10th Jan with Mike Corbishley
- New Canoe - Options looking at Mirage – from Mike Corbishley for \$25000. plus delivery or Tahitian model being purchased by Gold Coast – est: \$21000. delivered.
- AOCRA have 9 Zulus Oc2 that we are looking to sell.
 - i. Moved Tony Kent and Seconded that TCO bid for 2 blue OC2 canoes at \$2,000 each – Carried
 - ii. Tony to send AOCRA letter of offer
- Request for Mirage Canoes from our club for sprints regatta at Coomera 20th Jan and for National sprints 2nd to 4th Feb. Moved Tony Kent and Seconded Geraldine Lockyer - Carried
- Grievance Procedure produced by Jane Keogh and reviewed by all the committee members. Moved Jane Keogh and Seconded Rod Dawson the policy be adopted and put on the web site - Carried.
- New lawn mower requested by Guy Sinclair at a cost of approx.: \$470 Moved Tony Kent and Seconded Karen Woodford that a new Victa Super catcher be purchased - Carried

- Tony reported he was compiling a club calendar and that he would approach Jacquie McAllum to assist in creating the brochures for Bucket List events
- Jacquie McAllum had written offering to sell their OC2 to TCO – Moved Rod Dawson and Seconded Christine Gilpin the offer be declined - Carried
- Jane Keogh raised the concept of obtaining a web scorer licence to assist in correctly recording time trials. The cost is about \$50 per month and it was moved Jane Keogh and Seconded Christine Gilpin that an annual subscription be acquired - Carried

3. **Treasurers Report** was Moved by Christine Gilpin and Seconded by Geraldine Lockyer that the following payments be approved - Carried

- That Payments within the monthly financial report of be approved
- \$3000.00 – Outrigger Connection – Deposit for Trailer repairs
- \$20.00 – Guy Sinclair – Reimbursed for lock for shed
- \$135.00 – Pauls Locksmith – New Padlock barrels for Shed locks (3)
- \$66.97 – Geraldine Lockyer - Reimbursed for groceries for monthly bbq
- \$61.95 – Guy Sinclair – Reimbursed for gas bottle and fuel
- \$1660.00. – Cooloon Homes – Gates to Caravan Park (50% paid by Tweed Heads Rowing Club)
- \$108.00 - Reimbursed to Tony Kent for food for xmas party
- \$215.00 – Jane Keogh - Reimbursed for food for xmas party
- Moved Tony Kent and Seconded Christine Gilpin that the New member applications tabled be accepted from Jeff Rainsford, Cornelia Rotaru, Kellie Watson, Pam Priest, Rewiina Mihaera and Eduardo Romano - Carried

4. **Correspondence Out:**

- 03/12/2017 – Craig Harris trying to secure more Indemnity and Release form books
- 14/01/2018 TCO declined to offer from Jacquie and Ken re OC2.
- 14/01/2018 Application to Bunnings for BBQ request to go into draw waiting on response.

5. **Correspondence In:**

- 13/12/2017 Jacquie and Ken McAllum offering OC2 to TCO as first option to buy \$4800.00 as wishing to purchase OC1.
- 05/01/2018 Katrina Support ACORA Indemnity and Release books found and being posted asap.

6. **Risk Management**

- Jane Keogh tabled and filed – all attendance sign in and sign out sheets
- No incidents were recorded for the month
- Resolved to submit the latest Risk Management document to Craig Harris – secretary SQ Zone and to upload on to Club web site

7. Regatta schedules and Team Nominations and selection panel

- **Sydney Harbour Challenge:**
- **GMM** team is John Hansen, Gert Christensen, Ralf Vandescheur, Stephen Byrne, Tony Kent, Peter Hoekwater (surfers and Steerer)
- **GMW** team is Jacquie McAllum, Sue Callaghan, Geraldine Lockyer, Kath Lewis, Joanne Hookano, Nellie Rotaru (steerer)
- **MMX** team is Jane Keogh, Florrie Watkins, (Robyn Sack) Jannette Lanskey (Steerer) Brendan Bryne, Mark Brown (Eduardo Romano)

8. Web site Maintenance

- John Forrester is now in charge of the Web Page and taking on the task of maintenance. Thanks John and thanks to Jenny for all your pass work much appreciated.
- Minutes will now be going on to web page after they are approved at the monthly meeting
- Also an interactive excel Doc that club members will be asked to complete notifying of intentions to attend training sessions. This gives the coaches accurate attendance numbers and assisted in prepping canoes.
- Grievance forms are now located on clip board in the club shed and will also be posted on the web page.

9. Club Clothing

- Geraldine Lockyer has taken over the management of club uniforms and associated clothing. Any member requiring clothing should contact Geraldine

10. General Business

- TCO wishes to thank Guy Sinclair for the work in organizing the gates to the caravan park which is much appreciated, also his continued good work maintaining the grounds at TCO Shed
- Discussion took place re paying \$2 per person for each training session. It was resolved to put this concept back to the committee when our facilities and canoes have been upgraded. Review in 12 months
- Resolved to have a BBQ on the First Sunday of the month after training. Members expected to pay \$2 to participate.
- Come and Try Day 3rd March is being organized by the Novice girls more information once available.

- Storage of your own canoes in club facilities please make sure your own insurances are up to date on individual canoes in the event of unforeseen disaster. Members should note TCO does not insure members canoes. This will also be going onto web site.
- Moved Geraldine Lockyer and Seconded Christine Gilpin that storage of personal canoes will only be available to Full Members of TCO (currently we have 2 Social members with storage and these will remain until they leave the club).
 - No further member OC2 canoes will be accepted for storage until Club facilities have been upgraded to accommodate them.
 - Carried

Date for the next meeting is February 7th 2018 at 7.00pm – Ivory Hotel



The Meeting Closed at 9.06pm Signed as a Correct record

Tony Kent (President) and meeting Chairperson.